

Gilchrist SOIL & WATER CONSERVATION DISTRICT - BOARD OF SUPERVISORS

MEETING MINUTES

MEETING DATE: 5/13/2025

Meeting Location: GSWCD Conf. Rm
729 East Wade Street Trenton, FL 32693

Official

Recorded by: Ashley Cook-Gregory

MEETING SCHEDULED START: Immediately following LWG; 5:28

I. Welcome & Introductions

List of Attendees

Name	Title	Organization	Present
Jeff Reed	Chairman	Gilchrist Soil & Water	X
BJ Wilkerson	Vice-Chairman	Gilchrist Soil & Water	x
Steven Borek	Supervisor	Gilchrist Soil & Water	X
Brett Crawford	Supervisor	Gilchrist Soil & Water	X
Myles Langford	Supervisor	Gilchrist Soil & Water	X
Ashley Cook-Gregory	District Administrator	Gilchrist Soil & Water	X
Barton Wilder	Environmental Manager	Gilchrist Soil & Water	X
Tammy Hinkle	Biological Administrator II	FDACS-OAWP	X
Emma Janecek	Technician	GSWCD	X
Brittany O'Neal	Technician	GSWCD	X
Morgan Morrow	Environmental Specialist III	FDACS-OAWP	
Katie Quincey	Environmental Specialist III	FDACS-OAWP	X
Bruce Thomas	Environmental Specialist III	FDACS-OAWP	
Darrell Smith	Gilchrist County Commissioner	GCBOCC	

II. **Approval of Agenda** - Motion to Approve the Agenda as presented (Wilkerson/ Borek)
Unanimous approval.

III. Approval of Meeting Minutes

a. **Board of Supervisors Meeting Minutes – May 2025** - Motion to approve
the minutes as presented (Borek/Wilkerson). Unanimous Approval.

IV. Financial Activity

- a. Overview & Approval of Financial Reports – July/ August 2025:** Review of bank financial reports. Motion to approve the financial reports as presented (Crawford/ Wilkerson). Unanimous Approval.
- V. Agency Partner Updates**
 - a. FDACS** – Review of new cost- share guidelines; MFL Meeting Notice for Lower Santa Fe/ Inchetucknee
 - b. NRCS** – No report
 - c. SRWMD** – No report
- VI. Old Business-**
 - a.** Florida Association of Special Districts- membership accepted
 - b.** Senior Scholarship- Review of previous amounts; Motion to move forward with 4 scholarships- \$2,000, \$1,500, \$1,000, \$500 (Wilkerson/ Reed) Unanimous approval
- VII. New Business – None**
 - a.** Adoption of employee handbook. Motion made to approve new employee handbook (Wilkerson/ Borek) Unanimous approval
 - b.** Amendment to MOA with GCBOCC-
- VIII. Citizens Not on the Agenda – None**
- IX. Supervisors Comments**
 - Reed-
 - Wilkerson –
 - Crawford-
 - Langford –
 - Borek
- X. Upcoming Events & Deadlines**
 - a.** FCDEA Midyear Meeting: June 4-5, Gainesville, FL
 - b.** Annual Financial Report Due June 30th
 - c.** Form-1 2024 Financial Disclosure Due b y July 1 (online/ see Lisa)

Meeting Adjourned at 6:08

Citizens not on the agenda requesting to speak will be limited to 3 minutes unless additional time is allotted by the Chairman. The Chairman reserves the right o remove anyone from the meeting who is unruly or displays disruptive behavior.