

**Gilchrist Soil and Water Conservation District**

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**Monthly Meeting**  
**Gilchrist SWCD Office**  
729 East Wade Street  
Trenton, Florida 32693  
**Tuesday, January 17, 2023**  
**6:00 PM**  
**Minutes**

- I. Welcome
- II. Call to Order
- III. Adoption of Minutes
- IV. Budget Report
- V. Partner Reports-
  1. Florida Department of Agriculture and Consumer Services (FDACS)
  2. Natural Resource Conservation Service-
  3. Suwannee River Water Management District-
- VI. Staff Reports-
  1. District Staff Report
  2. Conservation Technician Report-
  3. AFCD Executive Director-
- VII. Old Business
  1. Road Signs  
Signs have been delivered and are waiting to be installed
  2. Public Meeting Notice  
Meetings are being advertised in the Chiefland Citizen- pd in full for the year  
Meetings are listed on our website  
Meetings are listed on the public bulletin board in the GSWCD Office  
Meeting are listed in the public bulletin board outside the Gilchrist Co Courthouse

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3. USPS  
PO Box has been renewed and paid for a full year
4. Special District Renewal  
Paid online  
Receipt and from mailed in on 11/30/2022

### VIII. New Business

1. AFCD

- 2023 Membership Dues
  - Membership Dues are \$350
  - Ellis Putnal Donation- requesting \$150; in 2022 GSWCD donated \$1,000

- Inactive Districts

South Dade SWCD was declared inactive and is no longer allowed to conduct business as a Special District. The reason for this is because they failed to remain in compliance regarding filing their required Audit

- Annual Meeting

Will be held February 6<sup>th</sup>-8<sup>th</sup> @ Hotel Indigo, Celebration Pointe in Gainesville

- February 7<sup>th</sup> – District Official Training
- Registration forms- fees waived

2. NACD

- Membership Renewal

3. Gilchrist Fair Boosters

- 2022 Donated \$1,000

4. Land Judging – CANCELED

- Levy Soil & Water sent a check for \$150-

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5. Farm Bureau Day @ the Capital
  - Will be held Wednesday, March 8<sup>th</sup>
  
6. Speech Contest
  - Do we want to keep the prize money the same?
  
7. Time Sheets
  - Need decide which format we are using, and everyone use moving forward
  
8. Vehicle usage – Fringe Benefit
  - We need to add a box to timecards to indicate how many days trucks are driven. County will track usage and distribute tax form at the end of the year.
  
  - Employees who commute in vehicles other than "Qualified Non-Personal Use Vehicles" will be considered to be receiving taxable fringe benefit income subject to federal income and employment (FICA) taxes. Based upon current IRS regulations, the taxable fringe benefit for these employees will be computed based upon \$3.00 per day commuting round trip. Usage will be submitted on your time card by indicating the number of days the vehicle is used during the week.
  
9. Lindsay Lander Follow-up
  - Sovereign Unity
  
  - Adaption of handbook
  
  - Invoice
  
10. Chairman Election

IX.

**DATES TO REMEMBER**

2/6<sup>th</sup>-8<sup>th</sup>- AFCD Annual Meeting

2/21- Next board meeting

2/27- Speech Contest

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X. Announcements/Adjourn

Next regular scheduled meeting will be held on Tuesday, October 18th, at Gilchrist SWCD Office Trenton, Florida.